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Business Analyst E: rohan.ba@outlook.com

PROFESSIONAL ABRIDGEMENT

* 7 Plus years of IT experience as a Business Analyst, with experience in analysis, design, development, deployment, testing, and implementation of projects in various domains
* Strong understanding of Prime Broker – Stock loan, Client Reference, Entitlement margining - arranging, regulatory, stress and portfolio margining methodology, exposure to risk analytics supporting prime brokerage or an asset management business is a key requirement
* Experience in securities Lending and prime brokerage.
* Knowledge of Prime Finance in US and Global Markets
* Excellent skills in Business Analysis, Data Analysis, GAP Analysis, Financial Data Analysis, Risk Analysis, Requirement Analysis, Business Modeling and Use Case Development using UML methodology
* Expert knowledge of Trade Life cycle of stock brokerage firm. The interaction between Front office, Middle office, Back office and Corporate Actions.
* Proficient in BRD using UML for Business Process Modeling, Use Cases, Activity Diagrams, Sequence Diagrams, Data Flow Diagrams, Collaboration Diagrams, Class Diagrams and document them using MS Visio
* Good expertise in creating Test Cases on the basis of product features, client requirements and technical documents. Developed, executed and maintained Test Scripts. Reviewed and documented system Test Plans
* Worked on different SDLC Methodologies including Waterfall, Agile, Scrum, RUP, and IDEF
* Proficiency with Rational Enterprise Suite (Requisite Pro, Rational Rose, Clear Case, Clear Quest) in support of the RUP methodology
* Expertise in preparing Test Plan, Test Summary Reports, Test Cases and Test Scripts for Automated and Manual testing using Rational Test Manager
* Define and monitor project scope, approach, assumptions, dependencies, risk, and budget
* Coordinate with all stakeholders and dependent projects to develop detailed project schedules
* Develop and manage the relationship and communication with the Client
* Successfully worked on iterative offshore/onshore IT Business Development model
* Able to effectively converse, relate and liaise with multifunctional teams, including business owner, stake holders, mangers, architects, developers and testers at all levels
* Strong communication, written and presentation skills

EXPERTISE

Rational Tools Rational-Rose, Requisite-Pro, Clear-Case, Clear-Quest and Test-Manager

Data-Modeling Tools MS Visio, MS Word, MS Project, MS Excel 2003, 2007.2010

Databases Oracle (8/9i and 10g), MS Access, MS SQL Server 2010

Business Intelligence Cogno’s, Business Objects, Microsoft RS, Ad-hoc Reports and Crystal Reports

Testing Tools Win-Runner, Load-Runner, Manual Testing, Quality Center, Test Director, Quick Test Pro

Operating Systems AIX, Solaris, Linux, Windows NT/2000/XP

Professional Experience:

Hewlett Packard, Houston, TX Jan’13 – Till Date

*Sr. Business Analyst*

HP is the world's leading PC manufacturer. It specializes in developing and manufacturing computing, data storage, networking hardware, designing software and delivering services. It is a migration project and needed to involve in detailed Gap Analysis, Update and manage the guideline, create test cases, develop and prioritize test objectives and execute all tests. Ensure that test outcome meets expectations and validate that modification to existing systems and procedures. Review the Business Requirements for proposed implementations in the Claims Department.

Roles and Responsibilities

* Participated in all the phases in the project management lifecycle.
* Acted as a liaison between the business users and technical teams to enhance the applications based on the business requirements.
* Provided a single point of contact for user communication, managed issue tracking, prioritization and resolution.
* Helped in the development of the scope document that defines the primary goals and objectives.
* Worked closely with the business users to gather the high level user and functional requirements.
* Developed functional requirements and specifications.
* Organized meetings and worked together with the PM during the various stages of project planning.
* Developed used cases to explain / demonstrate business requirements / specifications to the IT team.
* Refined the requirements (use-cases) and Business Process Models to detailed leveled requirement appropriate for technical analysis and system design.
* Participated in various sessions to define the solution approaches, and identifying assumptions, constraints, risk and issues.
* Revealed unidentified requirements, evaluated changes in requirements, and assessed impact of changes.
* Recommended process or system changes intended to eliminate identified risks or gaps.
* Worked with Finance and IT department to operate across functions and worked with resources external to the Project Team.
* Provided regular verbal and written status reports to IT management team.
* Coordinated with the project team and testing team to revise project artifacts (such as use-case specifications, test scripts, and so on) to reflect requirement changes.

*Environment:* Windows XP, Quality Center, HTML, Java, MS Visio, SQL, Requisite Pro.

LPL Financial, San Diego, CA Mar’12 – Dec’12

*Sr. Business System Analyst*

Project -1

LPL wanted to enhance the existing MMT (Model Management Tool) application to reduce BTS development time and enhance the self-service options of the tool for business (PPD) use. This Project called Adding strategist to MWP (Management Wealth Portfolio). Enhancing MMT is a part of MWP project. Model Management Tool (MMT) is an LPL internal utility application used by PPD to enter/modify basic data affecting MWP strategists and their corresponding model offerings. The MMT is made available to PPD through the Application Launcher (App Launcher) process embedded in the LPL @work intranet services offering.

Project-2

The objective of this project is to expand the existing AI (Alternative Investment) data download process to include data from additional sponsor companies. LPL is adding six new AI sponsor’s to their portfolio. The data will be available in Branch Net (LPL Portal) and Account View, will display on Brokerage statements, and will populate Portfolio Manager. This enhancement also includes adding features to the Fixed-Income Toolbox. This Enhancement provides advisor/Investors with a clear overview of their current fixed income positions and maturity dates, plus further breakdown and analysis including bond ratings, security types, and cash flow schedules.

Roles and Responsibilities

* Worked with the business team and technology team in substantiating the System Requirement Specification document for the project.
* Managed the requirements gathering for Prime Brokerage workflow and analyzed current state architecture of Prime Brokerage payments workflow.
* Expertise and able to provide valuable expertise in matching goals to sales forecasts and pricing schedules.
* Coordinate extensively with PWM, FID, Prime Brokerage & FX business units to integrate all their trading activities and make them fit in to the renovated statements platform
* Experience in gathering user requirements, application development, testing and documentation by Unified Modeling Language using tools Requisite Pro.
* Created Mapping Repository based on extensive data analysis on dependencies between entities on the LPL portal.
* Coordinate cross-functional teams to gain agreement on scope, approach, assumptions, dependencies, risk and budget.
* Manage and coordinate other project leads as part of program management.
* Defining Project Management Teams for large multi-team Programs/Projects including Project Start-up.
* Created Business Requirement Document. Worked on Functional Requirement Document.
* Served as a liaison between the business and technical team.
* Organized business meetings followed with presentations such as Work Break Down sessions, JAD sessions with the business and technology teams lock the scope and requirements for the project.
* Engaged in analyzing requirements, identifying various individual logical components, expressing the system design through UML diagrams.
* Prepared detailed design documents to translate business process effectively for developers and product managers using MS Visio.
* Conducted meetings and give presentation to stakeholders and users to review/manage expectations and identify opportunities to improve the efficiency and productivity of the project.
* Responsible for document management activities for the team which included publishing document, version control, change control using an online tool known as Intralinks.
* Developed and Executed Test Cases based on the use cases for testing existing and new functionality of the To-Be implemented call center.

*Environment:* Rational Rose, MS SharePoint 2010, Requisite-Pro, Pl SQL, SQL Server, MS Project, MS Visio, MS Word, MS Excel 2010, Quality Centre, ASP.Net, VB Script and MMT

The Vanguard Group, Charlotte, NC Oct’10 – Feb’12

*Sr. Business System Analyst*

Vanguard wanted to develop a system that was fast and incorporated secure with login and password protection, encryption and authentication. Transact project delivered Transactional Processing capabilities in support of Vanguard's initiative to adopt Broker/Dealer industry standard approach for Brokerage accounts. The Project focused on Transactional capabilities of Maintain Client Name, Account Registration info, Client TIN, DOB, Account Rep-code, Commission Schedule, Interested Parties, Employee Affiliation, options and margin. This project was implemented with new Web pages & functionality (Java), Data centralized in Enterprise database (DB2). Systems such as VAST (Vanguard's mutual fund record keeping system), ROM (Vanguard Retail order management system) & BETA (Brokerage record keeping system) were updated as part of these Clerical transaction maintenance. The company required the end-product to be integrated, interactive between various departments, simplified and highly flexible that could be enhanced in future to meet business goals.

Roles and Responsibilities

* Assisted the Project Manager with project scope and project plan.
* Involved from the design to the deployment of this web-based solution.
* Conducted meetings and give presentation to stakeholders and users to review/manage expectations and identify opportunities to improve the efficiency and productivity of the project.
* Substantiated other PMLC documents such as Project Definition Document, Project Technology Summary, and Test Strategy and Plan along with other team members.
* Proficient in discussing and defining project, Gap Analysis with the clients from both a business and technical perspective.
* Data Mapping b/w Legacy and new DB2 solution.
* Utilized the guidelines and artifacts of the Rational Unified Process (RUP) to strategize the implementation of RUP’s different iterations and phases of the Software Development Life Cycle
* Facilitated gathering of functional requirements from system users and preparation of business requirement documents using Rational Requisite Pro that gives proper scope of work for technical team to develop prototype and overall system.
* Develop Data Conversion DB2 based on new Business Rules to load data from VAST to native format.
* Followed the UML based methods using Rational ReqPro to artifacts like Use Cases, Activity Diagrams, Sequence Diagrams and Collaboration Diagrams
* Worked closely with project manager in planning and implementing modules on manage money statements, multiple accounts, protecting auto pay and save - Personal savings and security alerts
* Worked as a liaison between the users and the various teams involved in the application development for the better understanding of the business and IT processes
* Followed a structured approach to organize requirements into logical groupings of essential business processes, business rules, and information needs, and insures that critical requirements are not missed
* Worked with management in standardizing web applications by preparing GUI standards and recommending alternatives for incorporation in a phased, iterative manner
* Prepared Business Process Models that includes modeling of all the activities of the business from the conceptual to procedural level.

*Environment:* HP Quality Center, MS Visio 2007, SharePoint, Java ,.NET, FTP, MS Project 2007, MS Excel 2007, MS Word 2010, MS SQL Server/ Oracle, Requisite Pro, MS Outlook 2007, MS SharePoint 2007

M&T Bank Corporation Buffalo, NY April’09 – Sep’10

*Sr. Business Analyst*

Entitlements Portal project consists of over 100 products from various divisions such as Treasury, Cash Management, Securities, M&T Insurance and Liquidity access that could be configured in more than 65 different supporting a customer base of over 500,000+ users. The project involves migration of the existing legacy system, products and users from the GE (Global Entitlements) database to HDS (Holistic Data Store) and also adding new enhancements to each release such as MFA (Multi Factor Authentication, IP Filtering, Computer signing capability, PKM (Partner Key Management), Enhanced Administration capability, etc. The complete project is divided into 3 releases/ year initially with a possibility of more releases in the future.

Roles and Responsibilities

* Analysis of the legacy GE database and M&T ACCESSTM portal to perform the GAP Analysis convert them into requirements and future enhancements.
* Formulated database to create sales plans according to past sales and analysis.
* Gathered requirement for enhancing M&T P&C (Property and Causality) application.
* Presented User Stories, Scrum, and Backlog Grooming sessions for new BA, QA and PO team members.
* Created extensive presentations to be presented to the business user in addition to the prioritization of all daily work projects, coordination with project managers when conflicts arose to ensure all deadlines were met. Scheduled meeting, conference with the client.
* Responsible for creating use case document by coordinating with various teams such as business team, engineering team, designing team, portal team, stakeholders and CE (Client Experience) team..
* Supporting the Development and QA (Quality Assurance) teams both on and off shore.
* Determining and implementing the scenarios of STP (Straight through Processing) in the existing system.
* Substantiation of process workflows, use case diagrams, use case documents and traceability matrix documents.
* Extensively used HP Quality Center for various test activities such as identification and execution of test cases, defect tracking and fixation.

*Environment:* HP Quality Center, MS Visio 2007, PEGA PRPC, Java ,.NET, FTP, MS Project 2003, MS Excel 2007, MS Word 2003, MS SQL Server/ Oracle, Requisite Pro, MS Outlook 2007, MS SharePoint 2007, PEGA PRPC.

GMAC Financial Services, Fort Washington, PA Jan’08 – Mar’09

*Business Analyst*

GMAC provides insurance services, mortgage services and auto finance. GMAC originates and services mortgage loans to homebuyers around US. The project involved Loan Origination system for loan processing and a point of sale system where the loan officer can check the status of borrower, their repayments and make any changes to the borrower information

Roles and Responsibilities

* Implemented project using the Waterfall Methodology to produce artifacts in the different phases of the Software Development Life Cycle (SDLC).
* Coordinated and prioritized outstanding risks and enhancement/system requests based on business requirements, allowing sufficient time frame to ensure accuracy and consider deadlines.
* Documented Business Requirements, Business rules system requirements and functional requirements for the loan origination systems using Rational Requisite Pro for the application.
* Created and maintained the traceability matrix document across the project life-cycle, tracking the requirements status and changes in the requirements and tracing individual requirements using MS Excel to other project phases and work products
* Created wireframes and screenshots for the application to easily communicate it to the users using MS Visio.
* Conducted JAD sessions with Project’s Stakeholders identifying problems and coming up with best alternative to resolve that. Created targeted Questionnaires for SME’s to gather requirements.
* Implemented UML methodologies to design Use Case Diagrams, Data Flow Diagrams, Activity Diagrams, and Sequence Diagrams.
* Created Use-Cases and Business Use-Case Model after accessing the status, scope of the project and understanding the business processes.
* Created and analyzed Business Process, user needs to provide solution through requirements and improving the activities of the loan application systems as per user requirement.

*Environment:* MS Visio, Quality Center, Enterprise Architect, MS PowerPoint, MS Excel, SQL, PL/SQL, Oracle, HTML, Windows NT, Rational Test Suite, Requirements Traceability Matrix (RTM)

Office of Payroll Administration (OPA), NYC, NY Jan’07 – Dec’07

*Business Analyst*

The Office of Payroll Administration (OPA) is responsible for coordinating matters of payroll policy and procedures among City oversight and line agencies, ensuring City compliance with applicable Federal, State, and City employment tax regulations, distributing and accounting for the City’s payroll, managing the City’s payroll bank accounts, and ensuring the integrity, accuracy, and operational effectiveness of the City’s payroll systems. The Financial Information Systems Agency (FISA) is responsible for housing the Payroll Management System (PMS), the City’s legacy mainframe payroll system. The coding on the mainframe to convert the Social Security Number to the Reference Number for screens in the PMS and for the payroll reports will be performed by FISA.

SSN Conversion Project

The SSN Conversion project involved in converting several internal applications developed using PowerBuilder 9.0, PMS screens, PMS reports, data feeds and manual paper forms using Social Security Number as the primary identification to a PMS generated Reference Number. The scope of the project included safeguard confidential employee data from crimes such as identify theft and enhancing the in-house applications enhance the existing application to achieve greater business productivity and efficiency and reduce manual workload. All the systems supported independent purposes such as Child Deduction support, FICA Tax Refund, IRS Refunds, etc.

Roles and Responsibilities

* Involved in successful migration of 9 in-house systems involved in the SSN Conversion Project.
* Coordinated with 15 different New York City agencies and non-city agencies such as IRS and FRB as a part of change control process.
* Developed a Project Plan for implementing all the requirements, allocating resources and task scheduling for the development of the new system.
* Identify the business workflows and relationships among the PMS screens, PMS reports, OPA’s applications, forms and outside entities to determine and group the changes that need to be coordinated and implemented together based on their interdependence.
* Developed high level process flows for the management team to illustrate and better understand various systems.
* Designed detailed MS Visio diagrams by analyzing various OPA’s internal systems and their dependency on PMS.
* Responsible for analysis of existing financial data on the mainframe and on internal system and recommending changes.
* Responsible for analysis of financial data and providing required data to the external clients such as IRS and NY State.
* Responsible for analyzing existing data and designing new reports for the management team and other outside agencies.
* Developed a Project Plan to materialize the SSN Conversion project in MS Project.
* Facilitated JAD (Joint Application Development) sessions with the business users, management team, developers and DBA’s.
* Performed the Impact Analysis on OPA’s internal systems, PMS screens and PMS reports and data feeds.
* Responsible for analysis, recommending and coordinating the implementation of changes to the existing internal system and PMS.
* Responsible for coordinating the tasks with the counter parts such as FISA, various OPA units and outside entities like City agencies, IRS and NY State.
* Developed the Feasibility Document, Business Requirements document and Technical Requirement for the systems.

*Environment:* MS Visio 2003, Mainframe, SDLC, FTP, MS Project 2003, MS Excel 2003, MS Word 2003, MS SQL Server/ Oracle, Intralinks, Planview

EDUCATION

Bachelor of Science in Information Technology

Masters in Business Administration